



TURKANA UNIVERSITY COLLEGE

(A constituent college of Masinde Muliro University of Science and Technology)

Office of the Deputy Principal (Administration, Finance and Planning)

EXTERNAL ADVERT

Turkana University College invites applications from suitably qualified candidates for the following vacant positions

1.	INTERNAL AUDITOR I	SCALE XII (12)	ONE (1) POST	REF: TUC/NT: 01/04/04/2025	RE-ADVERTISEMENT
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a) QUALIFICATIONS AND EXPERIENCE

The applicant:

- Must have a Master's degree in Finance/Accounting/Commerce/Business Management/Business Administration or its equivalent and CPA Part III with six (6) years' working experience as an internal auditor
OR
- Bachelor's Degree in Finance, Accounting, Business Administration or its equivalent and CPA Part III with twelve (12) years' working experience as an internal auditor **OR**
- Bachelor's Degree in Finance, Accounting, Business Administration or its equivalent and CPA Part III with at least three (3) years' working experience as Internal Auditor Scale XI
- Must be registered with a recognized professional body and be of good standing.
- With CISA qualification will have an added advantage
- Must be ICT competent (provide evidence).

b). DUTIES AND RESPONSIBILITIES

- Review and develop audit systems, techniques and procedures and ensure their effective implementation
- Prepare and submit the University College Audit reports to the University College Council and relevant government bodies/agencies
- Undertake comprehensive audits on utilization of resources
- Ascertain correctness of accounting reports
- Draw up audit programmes
- Prepare audit queries and observations
- Any other duties as shall be assigned by the supervisor

2. TERMS OF SERVICE

Appointment to the position will be on permanent and pensionable terms subject to successful completion of probation.

APPLICATION MODE:

- Candidates should submit manual (hard copy) or electronic applications;
- All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
- The Curriculum Vitae should include information on academic qualifications, professional experience, leadership and management roles and membership of professional association, email address and telephone contacts;
- All electronic applications should be sent to the following e-mail address of the Deputy Principal, Administration, Finance and Planning office: **dpafp@tuc.ac.ke**;
- All manual applications should be submitted in a sealed envelope clearly marked: "Application for the position Applied" and delivered to:

**The Deputy Principal (Administration, Finance & Planning)
Turkana University College
P.O. Box 69 - 30500 LODWAR, KENYA.**

- All applications should reach the Deputy Principal (Administration, Finance & Planning) Office on or before **13th May, 2025 latest by 5.00 p. m (East African Time).**

NOTE

- THOSE WHO HAD APPLIED ARE ADVISED TO RE-APPLY.
- TURKANA UNIVERSITY COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER. PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.
- ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.