



TURKANA UNIVERSITY COLLEGE

(A Constituent College of Masinde Muliro University of Science and Technology)

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P.O. Box 69-30500
Lodwar- Kitale Highway
KENYA

OFFICE OF THE DEPUTY PRINCIPAL ADMINISTRATION, FINANCE AND PLANNING

INTERNAL ADVERTISEMENT

DATE: 15/08/2025

NON-ACADEMIC STAFF

I. OFFICE ASSISTANT II, SCALE II (REF: TUC/NA: 01/15/08/2025)

Qualifications

Applicants should have:

- I. Certificate in related areas of Social Sciences/Humanities or relevant area with three (3) years working experience as Office Assistant Scale 1 or its equivalent.
- II. KCSE Examination.
- III. ICT Competent.

Application Mode

Applicants should send 10 copies of their applications which include a cover letter, updated curriculum vitae, and copies of certificates and other relevant testimonials; to the undersigned on or before 5.00 P.M on 1st September,2025.

Deputy Principal (Administration, Finance & Planning),

Turkana University College,

P.O. Box 69 - 30500 Lodwar,

Kenya.

TURKANA UNIVERSITY COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER